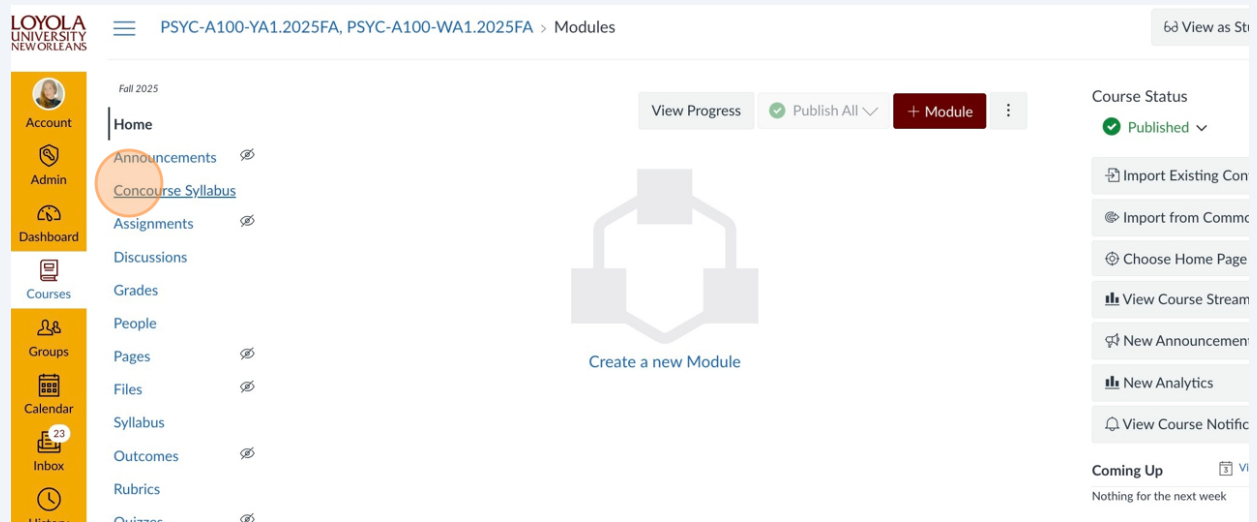# Uploading Your Syllabus Into Concourse

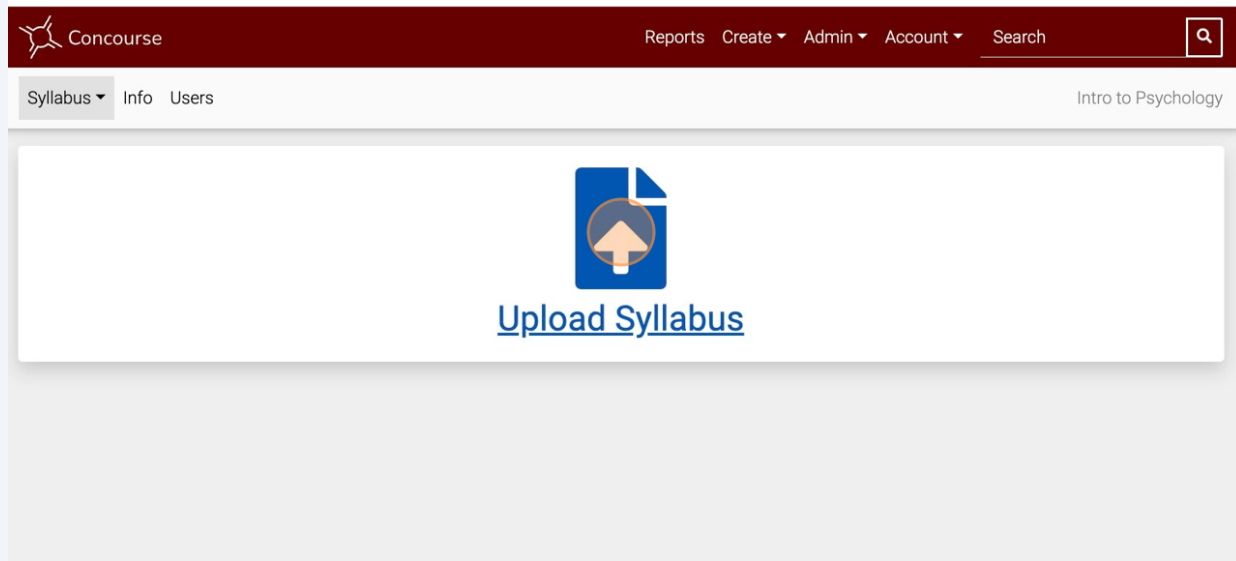**1**   Navigate to your Canvas course.

2   Click "Concourse Syllabus" in your course navigation. Note, it may be more toward the bottom of your tool list.
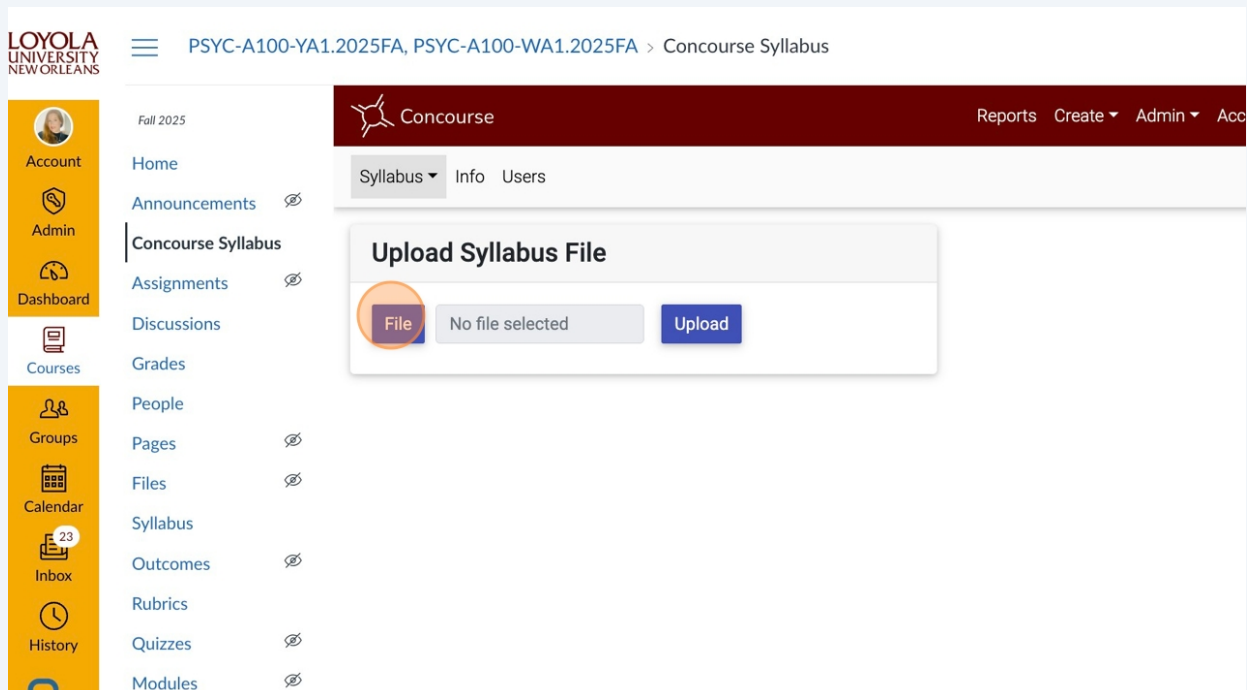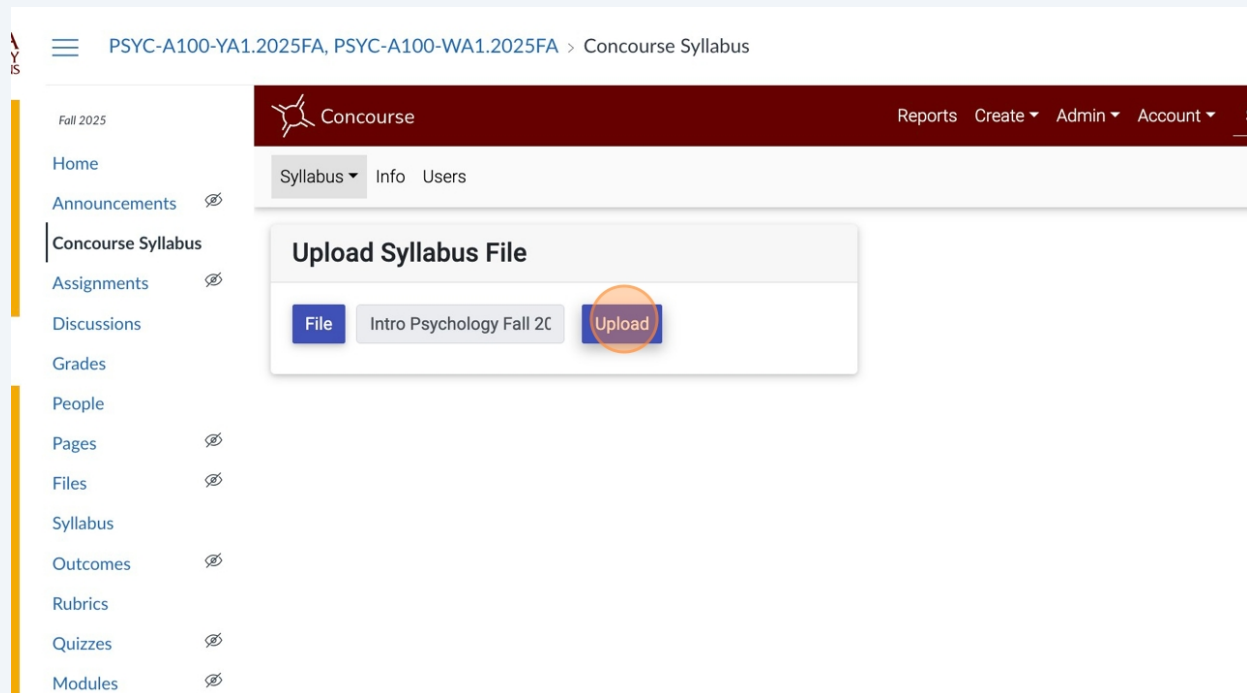
3   Click on "Upload Syllabus"
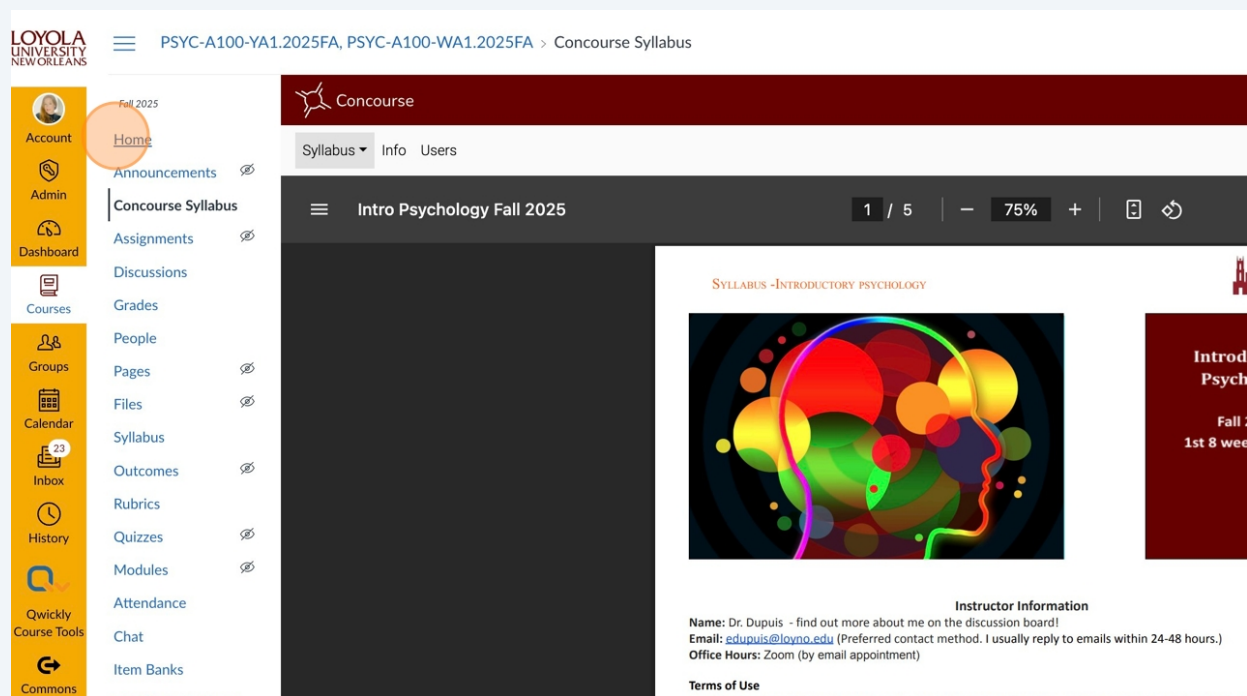
2025FA, PSYC-A100-WA1.2025FA > Concourse Syllabus

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Upload Syllabus

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4   Click the "Select file" field. Find your syllabus file in your computer documents. PDF is preferred, but doc/docx is allowed.

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5 Click "Upload" and your syllabus will appear in the window.

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6 Your course syllabus should appear in the window.

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SYLLABUS -INTRODUCTORY PSYCHOLOGY

Introd Psych

Fall 2 1st 8 wee

Instructor Information
Name: Dr. Dupuis - find out more about me on the discussion board!
Email: edupuis@loyno.edu (Preferred contact method. I usually reply to emails within 24-48 hours.)
Office Hours: Zoom (by email appointment)

Terms of Use

7 Click "Users" to view who has accessed your syllabus.

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👨‍🎓 **Student Statistics**

| **0** | **0** | **0%** |
| registered | views | have viewed |

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User	Views	Last View	Viewed Since Modified
Dupuis, Dr. Erin edupuis@loyno.edu	3	06/12/2025 9:26 AM	Yes
Education, Online onlineed@loyno.edu	5	06/08/2025 5:37 PM	No

How To Edit Your Course Syllabus Online

1 To replace your syllabus, click "Syllabus"

2   Click "Edit"

3   Click the "Replace" field. Find your new syllabus in your computer documents.

4   Click "Save" and your new syllabus should show in the view window.

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